



IRVING

Plat Application (continued)

Case #: _____

Proposed Plat Name: _____

Is this a replat of an existing subdivision, lot or portions of lots? Yes No

If yes, please provide the following:

Subdivision Name _____ Lot _____ Block _____

Date Filed with Dallas County _____

Was this property restricted by either zoning or deed restrictions to single-family or two-family residential use at any time during the preceding five (5) years? Yes No

Please initial to acknowledge you have read and understand the following statements:

_____ I understand that, while the City of Irving agrees to receive this plat application today, the application is not considered to be filed with the City unless and until all required documents and fees have been submitted, as noted at the bottom of this page.

_____ I understand that Section 212.009 of the Texas Local Government Code requires that the City of Irving shall act on a plat within thirty (30) days after the date the plat application is filed, and that a plat is considered approved unless it is disapproved within that period.

_____ I also understand that the City of Irving Subdivision Rules and Regulations include detailed requirements for the form and content of a plat, including compliance with current zoning, and they include a requirement that engineering plans for civil improvements necessary to serve the subdivision (if any) must be approved by the city engineer before the Irving Planning and Zoning Commission can approve the plat.

_____ **I understand that if my plat application is deficient in any of these ways, or if the plans for civil improvements have not been approved by the city engineer within 30 days of the plat's submittal, City staff has no other option other than to present the plat to the Planning and Zoning Commission for disapproval. If the plat is disapproved, I will be required to submit a new application and pay a new application fee for my request to be reconsidered.**

Request for Continued Review of Plat Application (*Optional*)

In order to prevent my plat from being disapproved due to a technical deficiency in its form or content or the inability to obtain engineering plan approval for the civil improvements necessary to service my property, **I hereby request that my plat not be scheduled for action by the Irving Planning and Zoning Commission until all issues have been resolved, the plat is in technically correct form, and the engineering plans, if any, have been approved.** In signing this request, I agree that this plat will not be considered either approved or disapproved until such time as it is presented to the Planning and Zoning Commission for consideration. Furthermore, I understand that City of Irving staff will continue to work with my authorized representatives to expeditiously resolve all outstanding issues so the plat may be scheduled for any and all required public hearings at the earliest appropriate date. I understand that I may rescind this request in writing at any time, and request that my plat be scheduled for the next available Planning and Zoning Commission meeting.

Signature of Owner or Authorized Representative

Date

For Office Use only

Submittal Documents (Required)

- Six (6) folded copies of the proposed plat
- Two (2) 8.5 x 11 copies **OR** CD-Rom with PDF
- Application fee
- Completed Application (including signature of current owner)

Submittal Documents (Optional)

- Copy of existing plat (if application is for a replat)
- Survey of existing improvements (if developed)
- Signed Request for Continued Review
- _____
- _____

Planning and Inspections Department